

THOMAS MITCHELL PRIMARY SCHOOL

Digital Technology, Online Spaces and Electronic Media Agreement

At Thomas Mitchell Primary School we aim to ensure that all students are safe and act responsibly when using digital technology, online spaces and electronic media both at home and at school.

This includes:

- The language they use and the things they say
- How they treat others
- Respecting people's property (eg, copyright)
- Visiting appropriate places

STUDENT DECLARATION

I _____, as a student of Thomas Mitchell Primary School, therefore agree to:

- Follow the teachers directions at all times when using the internet or email.
- Only access appropriate information relevant to my work.
- Close the window and inform my teacher if I encounter any material on the web that makes me feel uncomfortable or is inappropriate.
- Think carefully about the language I use and how that makes other people feel.
- Stand up for what is right.
- Speak up if I or someone else is being treated unfairly or bullied.
- Ensure my behaviour is always responsible and courteous.
- Consider other people's feelings before I post a message.
- Not add tags or posts that hurt the feelings of others.
- Protect the privacy and rights of others by not giving out personal details such as full names, telephone numbers, addresses and images.
- Treat myself, others and my environment with respect.
- Not bring or download unauthorised programs, including games, to school or run them on school computers.
- Not reveal my password to anyone unless instructed by their teacher.
- Not to use the user name or password of another student.
- Seek to understand the terms and conditions of websites and online communities and be aware that content I upload or post is my digital footprint.
- Abide by copyright procedures when using content on websites.
- This agreement is valid for all of my time at Thomas Mitchell Primary School.

Signature _____ Date _____
(Student)

I have read and discussed the Thomas Mitchell Primary School Digital Technologies agreement form with my child and I understand that Internet access is used for educational purposes at Thomas Mitchell Primary School. I recognise that the school has monitoring procedures in place designed to prevent access to inappropriate materials, including a content and message filtering service, which is designed to prevent unauthorised access to sites.

I give permission for my child to:

- Only access the Internet for information within their classroom programs.
- Only send and receive external e-mail from other people and organisations appropriate to educational programs and approved by a teacher.
- Only send and receive external e-mail from other primary school students as appropriate.

I give permission for my child to:

- Only publish work online using their first name.
- Only publish artwork online using their first name.
- Only appear in photographs or digital images on a school web page using their first name.

Signature _____ Date _____
(Parent/Guardian)